



REIMBURSEMENT ASSOCIATE EDUCATION ASSISTANCE

After the completion of a certification program or a course requirement, please submit the completed form along with proof of completion of certificate program or passing grade of 'B' or higher and receipt of payment to payroll@fischerhomes.com.

Eligibility:

- Classes taken as part of an approved degree and must be for a credit at an accredited school, college, or university.
- Must maintain Fischer Homes performance rating of "Frequently Achieves Expectations"
- Grade of 'B' or higher

Date	
Year	
Vendor ID	
Associate Name	
Associate Signature	
Manager Name	
Manager Signature	

CERTIFICATION PROGRAM/COURSE	AMOUNT
TOTAL	

ANNUAL REIMBURSEMNT

Beginning Balance:	\$5,250	Reimbursement:		Balance:	
Processed Date:					

Notification of reimbursement:

Payroll will review the documents for processing. If approved, you will receive the email sent to Accounts Payable for reimbursement.